



*“Speaking English in front of my colleagues
was unthinkable before these courses.”*

Xavier Heredia, Managing Director, Lapeyra & Taltavull.

*Do you need to
progress very quickly
in Business English?*

*Does your availability
change frequently
because of meetings or
traveling?*

*Do you need an
effective and
efficient solution?*

Yes?

*Then, 1-on-1
‘Business English’
coaching is
for you...*

Our Executive 1-on-1 Business English program is an individual course in practical business English for professionals with intermediate or low levels of English. This includes beginners.

The Executive 1-on-1 program is aimed at demanding executives with busy schedules for whom a high quality, individualised solution is the only acceptable approach.

Content

We concentrate on giving you the **confidence** and **practical ability** to break out of your current level of English and speak with ease, comfort and spontaneity. The program is focused on your objectives and typically covers the following topics:

- » Telephone
- » Listening to rapid speech
- » Meetings & Presentations
- » Making your point
- » Business lunches
- » Networking and new contacts
- » Email
- » Socialising (culture, humour etc)

Dates, Times & Location

Programs are defined case by case depending on: target level, time frame, content, availability, and urgency. For example...

- » An program of two 2-hour sessions per week, at your office.
- » A one-week program, 10:00-18:00 each day, at an offsite location.

Next Steps

Phone 93 238 7140 and ask for a free evaluation of your English level and an informal discussion of your objectives.

This level test is free and involves no obligation.